



MEETING AGENDA

Monday-Tuesday, 4 & 5 February 2002
Seuss Room, Geisel Library
University of California, San Diego

Monday, 4 February, 9:00 a.m. to 5:00 p.m.

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|----------------------------|---|
| 7:30, 8:00, &
8:30 a.m. | Van picks up attendees at Sea Lodge Hotel and shuttles them to Geisel Library (Johns Hopkins Drive) |
| 8:30- 10:00 a.m. | Breakfast served at start of meeting |
| 9:00 a.m. | Welcome and Opening Remarks--Brian Schottlaender, UCSD University Librarian |
| 9:30 a.m.. | Introductions of meeting attendees |
| 10:00 a.m. | Meeting overview: statement of ground rules and expected outcomes--Robin Chandler and John Ober |
| 10:30 a.m. | Discussion of Archivists Workbench White paper--Robin Chandler, Bill Landis, and Brad Westbrook |
| 11:30 a.m. | Does the archival community require an archival tool set?--John Ober et al |
| 12:00 p.m. | Lunch |
| 1:30 p.m. to
5:00 p.m. | Presentations by participants:

Small Archives and the Need for Data Streamlining--Peter Carini (15 minutes)

Overview of Archival Automation--Bill Landis (20 minutes)

AMIS, a historical overview--Elizabeth Yakel & Michael Fox (20 minutes)

Current EAD generation and its tools--Robin Chandler (20 minutes) |

EAR / EAC--Stephen Yearl (20 minutes)

Berkeley's GenDB--Bernie Hurley (25 minutes)

METS--Merrilee Proffitt (25 minutes)

OAI--Chris Prom (25 minutes)

Open Source Tools, XML, Databases, and Questions to Think about in Choosing Technical Options--Clayton Redding, David Ruddy, Liz Shaw, and Mackenzie Smith (30 minutes)

5:15, 5:45, &
6:15 p.m.

Van picks up attendees at Geisel Library (Johns Hopkins Circle) and returns them to Sea Lodge Hotel

7:00 p.m.

Group dinner near hotel

Tuesday, 5 February, 9:00 a.m. to 5:00 p.m.

7:30, 8:00, &
8:30 a.m.

Van picks up attendees at Sea Lodge Hotel and shuttles them to Geisel Library (Johns Hopkins Drive)

8:30-10:00 a.m.

Breakfast served at start of meeting

9:00 a.m.

Review of previous day's outcomes--John Ober et al

10:00 a.m.

Review of relevant research--Elizabeth Yakel

11:00 a.m.

Attributes, functions, and preliminary data model for archivists workbench--Brad Westbrook

12:30 a.m.

Box Lunch served in room

2:00 p.m. to
5:00 p.m.

Shall we request funding to support a prototyping effort?

Defining project and sub-projects

Identifying teams

Identifying funding sources--Robin Chandler

Determining time lines / milestones

5:15, 5:45, &
6:15 p.m.

Van picks up attendees at Geisel Library (Johns Hopkins Circle) and returns them to Sea Lodge Hotel